

DELAWARE VALLEY HIGH SCHOOL DIVERSIFIED OCCUPATIONS/COOPERATIVE EDUCATION PROGRAM

Criteria for Enrollment and Continuing in Program

- The student must be entering the 12th grade upon enrollment into the program and be at least 16 years old.
- The student must adequately demonstrate his/her skills and attitudes for the occupational training area.
- The student must have the self-motivation and attitude necessary to obtain and maintain employment.
- Employment must be obtained and approved within the distance limits set by the Cooperative Education Coordinator. (Employers must be willing to comply with DV standards)
 - School district boundaries apply as well as reasonable distances from the Delaware Valley High School into NY or NJ as deemed acceptable by the Coordinator and DVHS.
 - Distance limitations are set to provide students the ability to explore employment opportunities within a reasonable geographic distance, and to prevent students from traveling to/from work for extended periods of time during the school day.
- The student must have the recommendation of his/ her guidance counselor, three teachers, and principal.
- **Have a minimum GPA of 2.5 entering the 12th grade year.**
- **Have a lab grade of B or better, no more than three absences in a marking period and CTE recommendation from shop instructor for the Capstone Cooperative Education program.**
- The student cannot have an excess of 14 unexcused absences throughout the school year, nor can there be any suspensions for the duration of the program.
- Students must maintain passing grades in all scheduled classes, regardless of credit requirement.
- The student must have parent/ guardian read and sign the appropriate paperwork.
- A student who is not 18 yrs. old must have a valid work permit issued by the school.
- **Any non-CTE student must have a job that directly aligns to post-secondary career goals within the first 30 days of school in order to meet the PDE State Requirement of 150 school days of work.**
- CTE Students must have a job that directly relates to their program of study
- The student must have tentative post-high school career goals
- The student will actively participate in and complete all assignments for the daily course for DO and weekly for the Capstone Programs.
- Students must complete and obtain signatures for weekly timesheets and activity logs for work. If a student is absent, paperwork is due the next day the student returns to school to make up the class and turn in all paperwork.
- All DO students must successfully complete the Career Safe on-line safety or OSHA-10 Safety program prior to beginning employment.
- The student must be able to get along with others, take direction, and accept criticism.

- The student is responsible for his/ her transportation to and from work.
- Students can be dismissed from the program at any time for failing to meet any of the above specified requirements.